

SUPPORTING ALTERNATIVE SOLUTIONS

Behavior Technician / Direct Support Professional

Job Title: Behavior Technician / Direct Support Professional
Department: Residential Services
Reports to: Administrator

DEFINITION:

The Behavior Technician works under the direct supervision of the Facility Administrator. The Behavior Technician provides training and supervision to children and adolescents living in our residential program. Implements curriculum and developmental activities with children; performs related duties as assigned.

DUTIES AND RESPONSIBILITIES: Responsible for a variety of duties which include, but are not limited to:

Consumer Services:

1. Monitors health of consumers and reports concerns to Program Coordinator, Administrator, or health professional.
2. Monitors client clothing to ensure it is in good repair and purchases new clothing as needed.
3. Provides leisure activities for clients.
4. Provides transportation for clients to a variety of activities.
5. Provides assistance when necessary to ensure clients have proper hygiene and are dressed appropriately.
6. Promotes communication with clients by utilizing the most effective method for each individual.

Program Related Job Duties:

1. Provides training, education, and habilitation programs to clients as planned by the Interdisciplinary Team.
2. Fosters independence in skill areas, including self-help (eating, drinking, toileting, personal hygiene, dressing, grooming), health care, communication, social skills, home management, recreation, and leisure time activities.
3. Advocates and protects clients' rights.
4. Follows client schedules.
5. Keeps data on daily programs and documents in client records.
6. Utilizes direct intervention techniques in behavior management.

Communication:

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1. Communicates with members of the Interdisciplinary Team regarding the status of each client.
2. Maintains open communication with clients, supervisors, and co-workers.
3. Provides pertinent information to physicians and other health care professionals.
4. Provides information regarding each client in the form of I.D. notes, chart entries, etc.
5. Promotes communication between shifts to ensure continuity of care for clients.

Medication:

1. Must successfully complete medication training and become certified within 30 days of employment.
2. Routinely administers medication 3-4 times per week.
3. Sets up, dispenses, and stores medication in accordance with agency policies and procedures.
4. Documents required information regarding administration of medications and treatments.

Home Duties:

1. Performs domestic chores including laundry, meal preparation and kitchen duties.
2. Ensures safety and cleanliness of living environment.
3. Responsibly manages client and house property.
4. Additional duties as assigned.

MINIMUM QUALIFICATIONS:

Education and Training: High School Diploma or equivalent. One to four years of related course work preferred.

Experience: One year experience providing direct services to persons with developmental disabilities preferred.

Other Characteristics: Dedication and desire to work with persons with developmental disabilities. Must be at least 18 years of age. Must be able to successfully complete the training requirements: Orientation, CPR and First Aid Training, Criminal Record Clearance, Health Screening (TB Test) and drug test. Must be able to complete DSP#1 and DSP#2 within the assigned guidelines. Must have a valid CA drivers license. Must be able to read, write and understand English.