

Supporting Alternative Solutions, Inc.

Job Title: In-Home Respite Worker
Department: In-Home Respite Services
Reports to: Coordinator of Respite Services

Primary Purpose: Provides support and supervision of individuals in the absence of the primary caregiver. Responsible for independent decision making while providing 1:1 support and supervision in order to follow Individual Program Plan (IPP) and family objectives.

ESSENTIAL JOB RESPONSIBILITIES:

1. Independently follows instructions as outlined by the family and/or in the objectives of the person centered IPP, in order to support and care for the consumer.
2. Services may include but are not limited to support in the following areas: identifying emergency situation in the home and outdoors; problem solving; social skills; grooming; toileting; self-help skills; communication; home based indoor/outdoor games; community activities and integration; hobbies; self-advocacy.
3. Apply the principles of "person first" in the supervision of consumers.
4. Will report suspected incidents of consumer abuse to the Coordinator of Respite Services and Child Protective Services (CPS)/ Adult Protective Services (APS).
5. Is sensitive and responsive to consumer needs.
6. Anticipates potential problems and takes appropriate action.
7. Demonstrates courtesy and respect in all communication with and about consumers.
8. Adapts personal communication style to accommodate each individual.
9. Demonstrates a commitment to serving individuals, including those consumers with more challenging disabilities.
10. Will use safety precautions at all times when providing care to consumers.
11. Presents self as an appropriate role model.
12. Will arrive on time to family's home as scheduled.

MINIMUM QUALIFICATIONS:

Education and Training: High School Diploma or equivalent. One to four years of related course work preferred.

Experience: One year experience providing direct services to persons with developmental disabilities preferred.

Other Characteristics: Dedication and desire to work with persons with developmental disabilities. Must be at least 18 years of age, have a telephone, a valid CA driver's license, own a safe and insured vehicle. Must be able to successfully complete the training requirement: Orientation, CPR and First Aid, Pro-Act. Must obtain a fingerprint clearance, criminal record clearance to include Department of Justice (DOJ), FBI and Child Abuse Index.

I acknowledge that I have reviewed this job description and the contents have been discussed with me.

Employee Signature: _____ Date: _____
